



Garfield Primary
Today's children, tomorrow's future.

3rd March 2021

Dear Parents/Carers

Re: Early Years Morning Drop Off to School

We are really looking forward to seeing you and your children on Monday 8th March when school re-opens.

We have made the decision to continue letting Nursery and Reception parents on to the school site to drop their children in the morning. The same essential safety precautions will apply as during the Autumn term.

The safety precautions are as follows

- Please ensure you are wearing a mask
- Please can all parents ensure that they and their children are socially distanced at least 2m apart in the playground while waiting for the teacher to call the children into the classroom. Please also do this at collection time at the end of the day
- Please **DO NOT** approach the teachers or support staff at the classroom door. Please stay behind the taped barrier.
- If parents have any messages to pass on to teachers in the morning can they please either
 - Email the class teacher
 - Speak to the senior member of staff on duty at the main gate who will then pass on a message to the class teacher
 - Or call the office to arrange an appointment
- In the afternoon if it is essential for you to speak with the teacher please wait until all the children have been collected and then staff will try to come out to you.

The parents of children in Years 1 to Year 6 have to drop their children at the school gate each day. We have made a special arrangement for Early Years to allow parents onto the premises. The Leadership Team had concerns that a small minority of parents of pupils in the Early Years were not following the safety precautions during the Autumn Term. This was despite regular reminders. We will therefore monitor the situation closely and if we are still concerned about this then we will review our policy of letting Early Years parents onto the school site in the morning. We have to insist on everyone following the safety measures in order to keep everyone safe.

Thank you for your cooperation in this matter.

Yours sincerely

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Headteacher

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