

Garfield School Behaviour Policy – Covid-19 Addendum September 2020(Ratified by governors – Autumn 2020)



The addendum is to be used in conjunction with and alongside our full Behaviour Policy.

At Garfield Primary the safety and well-being of our children and staff is our number one priority. We believe that all children should be kept from harm and protected, and that they should be given the opportunity to share how they feel in various situations.

The rationale behind its creation is to ensure that the pupils and staff of Garfield act in a manner that fully supports the very necessary safety measures that have been put in place during the Covid-19 pandemic and national crisis.

In addition children and staff should:

- children should adhere to the revised rules and expectations for entering and exiting the school site
- children should stay in their own rooms unless directed otherwise
- children should only interact with others in their own class throughout the school day
- children should only use their designated entrance and exits to the school building
- children should follow the waiting system and one-way systems for the stairs
- children should stay at their own desks unless directed otherwise
- children should obey social distancing rules at all times, in and out of the class
- children should follow hygiene rules, including washing hands when asked to throughout the day
- children should inform an adult if they feel they have any Covid-19 symptoms (symptoms will be shared with children)
- children should use tissues when sneezing or coughing and dispose of in lidded bins (where possible) then wash hands
- children should only go to the toilet areas two at a time (one for Year corridor) and wait outside if there is not a space free inside. If there is a child waiting, they must wait 2m in the queue. After using the toilet children must wash their hands thoroughly (at least 20 seconds)
- children should only use their own resource packs, not interfering or touching any others resources or equipment
- all items used in the class should be cleaned and sanitised after use e.g. lunchtimes and end of school day
- children should only use their own water bottles and eat/drink their own food. No sharing is allowed - children will not bring any additional items into school other than lunch boxes, water bottles, clothing and sun cream.
- adults should regularly wash their hands when using shared resources and books in class
- adults must not tolerate any breaking of the expectations and reminders should be given. A level 4 teacher must be called immediately if there is a repeated problem or serious incident.

Rewards

Rewards will continue to be awarded to pupils who display positive behaviours within their classes. These will be celebrated in the Awards Assembly weekly.

Monitoring of Behaviour

A behaviour sheet should be used in class to monitor class behaviour and issue warnings as necessary.

Consequences

Staff are all very aware that children will need time to adjust to the new routines and expectations when they return to school. Some children will need reminders until they understand what is expected. Each day should begin with some daily reminders about routines and expectations.

In the unfortunate event where children are still continuously needing reminders, pupils will be given clear, explicit warnings and reminders of appropriate choices. If following this, behaviours do not improve, the level 4 teacher will be called (via phone/walkie-talkie) to remove the child for a timeout and talk. Timeouts will be arranged in separate areas so that there are no cross-class interactions. In the event of reoccurring or isolated incidents which pose a risk to pupils and staff, parents will be contacted, and children will be collected from school to ensure the safety of him/herself and others. If any adverse behaviours take place that could affect the health or safety of individual pupils or staff, then an individual risk assessment may be completed to review the safety of that child in school site during the pandemic restrictions.

Examples of concerns and consequences

Stage	Concerns Examples	Next Steps
1	<ul style="list-style-type: none">• Not taking responsibility to inform an adult if they are experiencing symptoms of covid19• Not following expectations about sneezing, coughing, tissues and disposal (in line with the catch it, bin it, kill it message)• Low level disruption in class• Not following school routine for arrival or departure• Not following rules about sharing equipment or other items• Not following instructions on hygiene, such as handwashing• Not moving around school as per specific instructions• Not lining up or sitting following instructions to remain 1m apart wherever possible	<ul style="list-style-type: none">• Staff reminders given and behaviour monitored in class

2	<ul style="list-style-type: none"> • Deliberately tampering or touching another child's equipment or belongings • Deliberately tampering with hygiene materials such as sanitisers or soap • Deliberately tampering with bins or the contents of bins • Deliberately entering an area or zone that is out of bounds or which may compromise the health of children and staff in another class or group • Deliberately attempting to socialise with another child from another class group • Deliberately misusing toilet areas or facilities • Not following instructions from an adult • Not following rules about sharing equipment or other items • Not following instructions on hygiene, such as handwashing • Not moving around school as per specific instructions • Not lining up or sitting following instructions to remain 1m apart wherever possible 	<ul style="list-style-type: none"> • Staff reminders given • Parents and carers informed by telephone or email/text • Level 4 teacher speaks to pupil and removes him/her from class • Timeout given
3	<ul style="list-style-type: none"> • Deliberately coughing or spitting at somebody • Fighting or physically assaulting anyone • Any action that would usually require the need for restraint and which would severely compromise staff ability to remain social distanced • Inappropriate behaviour outside of school 	<ul style="list-style-type: none"> • Level 4 teacher removes pupil from class • Parents informed • Level 4 warning given or • A risk assessment completed to assess if the child needs to be excluded (for a day or longer depended on the incident)

In the event when a child does not leave the classroom when asked, the class will have to leave and go to a safe area outdoors. Next steps will need to be considered by the senior team on duty.