



**Garfield Primary**  
Today's children, tomorrow's future.

3<sup>rd</sup> June 2020

Dear Parents/Carers,

**IMPORTANT - Update on the proposed phased reopening for Nursery, Reception, Year 1 & Year 6 – We are now opening to Nursery, Reception & Year 1 on 15<sup>th</sup> June & Year 6 on 22<sup>nd</sup> June (Mon-Thur)**

We hope you are all keeping well, are staying safe and making the best of the current situation.

Before half term, you received a letter informing you that the government plan is for schools to open first for Nursery, Reception, Years 1 and 6 children, starting on the 1<sup>st</sup> June. It was explained that we anticipated opening on the 8<sup>th</sup> June but would write to you today to update you on this.

We are writing to let you know that, following a recent governing body meeting this week, it was decided that for a number of reasons, Garfield needs to delay the re-opening by one week only.

Although we have been working very hard on all the preparations needed for re-opening, we need a further week. We need to:

- Finalise our individual staff risk assessments to ascertain exact staff availability for when we re-open
- Organise and deliver staff training as it is vital everyone is clear on the new routines and expectations
- Have further time to prepare all the rooms and areas in the school to ensure they maximise social distancing and safe practices.

I would like to thank you all for your returned parent surveys. In order for us to carefully plan for the reopening, we had to know the numbers of pupils who would be returning in advance (initially in year groups N, R, Yr 1 and Yr 6). We have telephoned and text parents of pupils in Nursery, Reception, Year 1 and Year 6 and now have clear information about the number of pupils returning. The situation for years 2-5 is still under review and we are unable to commit to a timetable for the return of these year groups.

It is really important that parents understand that if you change your mind and want your child to return to Garfield, that you may have to wait for our careful organisation to accommodate this. If we have a greater demand for our emergency care provision, this will take priority (government guidance).

We would like to thank you for all your support and understanding during this difficult time. Please know that we take the health and safety of all of our pupils, staff and parents very seriously.

We will be sending out a detailed parent information booklet early next week to parents who have requested a place (N, Rec, Yr1, Yr6). It will also be on our website.

Take care and stay safe

Karen Khwaja  
Headteacher

Keith Carrano  
Chair of Governors

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